

MEMO

Protective Services

Communities, Housing and Infrastructure

3rd Floor, Marischal College



ABERDEEN
CITY COUNCIL

To	Jenni Wilson , Legal & Democratic Services , Corporate Governance , Business Hub 6, Level 1 South, Marischal College		
From	Tara-Erin Gilchrist, Licensing Standards Officer		
Email	tegilchrist@aberdeencity.gov.uk	Date	4 th January 2018
Tel.	Ext. 2185	Our Ref.	
Fax.	01224 523887	Your Ref.	

Licensing (Scotland) Act 2005

Premises License: AC0221 – Manzil, 22-24 King Street, Aberdeen

In my capacity as a Licensing Standards officer, I was notified by the Legal and Litigation team of Aberdeen City Council that the above named Premises had not paid their annual fee by the 1st October 2017.

I contacted the Premises Manager Nazier Hussain on the 13TH November 2017, to remind him that the annual fee payment was overdue. Nazier explained that he would pay that day. On the 30th November, he informed me that he was having trouble paying online. He had been advised by a colleague at Aberdeen City Council that the website was broken.

On the 4th December 2017, Nazier informed me that he had paid the annual fee. He stated that he had paid by cheque, which was handed in at Marischal College. As confirmed by the Licensing team on the 4th January, the annual fee is still outstanding.